



## Mercer County Housing Authority



In partnership with  
Mercer County Board of Commissioners,  
Community Action Partnership of Mercer County, and  
The Shenango Valley Urban League

### RENT and Utility RELIEF PROGRAM begins March 31, 2021.

“This project is being supported, in whole or in part, by federal funds awarded to Mercer County by the US Department of the Treasury as allocated through the Commonwealth of Pennsylvania, Act 1 of 2021.”

Are you behind in your rent? Were you unemployed after March 13, 2020? Did your hours get reduced? *We Are Here to HELP you with your past rent, and possibly three months future rent.* You may be eligible for Rental Assistance through the Emergency Rental and Utility Assistance Program (ERAP). Some applicants will also be required to complete Case Management. For more information,

please call ERAP intake at 724-301-0596.

Note: Landlords can apply on behalf of the tenant but must include tenant in the application certification process. All documents must be completed and signed. **Applications are also accepted at Good Shepherd of Greenville. “Call 2-1-1 and ask about Mercer’s Emergency Rental Assistance Program.”**

#### How do I apply:

- Contact the ERAP office located at 700 Martin Luther King Boulevard, Farrell PA 16121 for an application. Upon completion, **you may return your application by email to: ERAP2021apply@gmail.com** or by mail to: 80 Jefferson Avenue, Sharon, PA 16146
- Apply online at - <https://www.mchachoices.com/wp-content/uploads/2021-03-11-ERAP-App-DHS.pdf>
- The application is a fillable form. You may save it to your computer and automatically submit it when complete.

#### Renter Documents to submit:

**NOTE: *Missing documents could be cause for DENYING your application.***

- Complete the Lessee Household Certification/Tenant Application
- W-2s for 2020, March 13, 2020 until the day of application for all members age 18 and over.
- Proof of Unemployment - Letter from Unemployment Office or your employer if hours were reduced.
- Social Security, SSI, Child Support, VA benefits or any other income.

#### Landlord Documents to submit:

**NOTE: *Missing documents could be cause for DENYING your application.***

- Complete the Landlord Application and W-9.
- Complete the Landlord Property Certification.
- Copy of Lease agreement, signed by both the tenant and landlord, to verify rent and terms of agreement.
- **LANDLORDS: *The amount on the Lease and Monthly Request Amount MUST match.***
- Proof of property ownership. i.e., Deed, mortgage note, tax receipt.